

FAIRFIELD PRIMARY SCHOOL

ANNUAL REPORT

FOR THE YEAR ENDED 31 DECEMBER 2022

School Directory

Ministry Number:	1716
Principal:	Anne Johnson
School Address:	260 Clarkin Road Fairfield Hamilton
School Postal Address:	260 Clarkin Road Fairfield Hamilton
School Phone:	07 855 6284
School Email:	ffield@fairfieldprimary.school.nz

Members of the Board

Name	Position	How Position Gained	Term Expired/ Expires
P Kerepa-Broughton	Presiding Member	Elected	Sep-25
A Johnson	Principal ex Officio		
K Knight	Parent Representative	Elected	Sep-25
S McQueen	Parent Representative	Elected	Sep-25
K Ngatuakana	Parent Representative	Elected	Sep-25
S Talakai	Parent Representative	Elected	Sep-25
Sue Ross	Staff Representative	Elected	Sep-25
L Toki	Parent Representative	Retired	Jun-22
G Pooley	Parent Representative	Retired	Jun-22
S Mato	Staff Representative	Retired	Jun-22

Accountant / Service Provider: SRN Partners Chartered Accountants Ltd

FAIRFIELD PRIMARY SCHOOL

Annual Report - For the year ended 31 December 2022

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Fairfield Primary School

Statement of Responsibility

For the year ended 31 December 2022

The Board accepts responsibility for the preparation of the annual financial statements and the judgements used in these financial statements.

The management (including the principal and others as directed by the Board) accepts responsibility for establishing and maintaining a system of internal controls designed to provide reasonable assurance as to the integrity and reliability of the school's financial reporting.

It is the opinion of the Board and management that the annual financial statements for the financial year ended 31 December 2022 fairly reflects the financial position and operations of the school.

The School's 2022 financial statements are authorised for issue by the Board.

Priscilla Kelapa Broughton

Full Name of Presiding Member

Elizabeth Anne Johnson

Full Name of Principal

P. Kelapa Broughton

Signature of Presiding Member

Sophia

Signature of Principal

30/11/23

Date:

30/11/2023

Date:

Fairfield Primary School

Statement of Comprehensive Revenue and Expense

For the year ended 31 December 2022

	Notes	2022 Actual \$	2022 Budget (Unaudited) \$	2021 Actual \$
Revenue				
Government Grants	2	3,655,435	3,258,650	3,591,304
Locally Raised Funds	3	21,057	23,500	26,490
Interest Income		17,197	4,500	5,890
Total Revenue		3,693,689	3,286,650	3,623,684
Expenses				
Locally Raised Funds	3	9,899	9,100	10,122
Learning Resources	4	2,385,318	2,405,900	2,425,426
Administration	5	580,306	205,550	443,341
Finance		1,083	-	1,511
Property	6	714,160	658,750	679,354
Loss on Disposal of Property, Plant and Equipment	11	2,394	-	91
		3,693,160	3,279,300	3,559,845
Net Surplus / (Deficit) for the year		529	7,350	63,839
Other Comprehensive Revenue and Expense		-	-	-
Total Comprehensive Revenue and Expense for the Year		529	7,350	63,839

The above Statement of Comprehensive Revenue and Expense should be read in conjunction with the accompanying notes which form part of these financial statements.



Fairfield Primary School

Statement of Changes in Net Assets/Equity

For the year ended 31 December 2022

	Notes	2022 Actual \$	2022 Budget (Unaudited) \$	2021 Actual \$
Equity at 1 January		1,131,248	1,131,248	1,067,409
Total comprehensive revenue and expense for the year		529	7,350	63,839
Equity at 31 December		1,131,777	1,138,598	1,131,248
Accumulated comprehensive revenue and expense Reserves		1,131,777 -	1,138,598 -	1,131,248 -
Equity at 31 December		1,131,777	1,138,598	1,131,248

The above Statement of Changes in Net Assets/Equity should be read in conjunction with the accompanying notes which form part of these financial statements.



Fairfield Primary School

Statement of Financial Position

As at 31 December 2022

	Notes	2022 Actual \$	2022 Budget (Unaudited) \$	2021 Actual \$
Current Assets				
Cash and Cash Equivalents	7	290,466	330,948	740,983
Accounts Receivable	8	177,832	170,400	174,513
GST Receivable		17,600	19,100	-
Prepayments		13,246	13,000	11,676
Inventories	9	2,357	2,500	2,005
Investments	10	497,668	513,000	487,554
Funds Receivable for Capital Works Projects	16	45,233	-	2,409
		1,044,402	1,048,948	1,419,140
Current Liabilities				
GST Payable		-	-	37,645
Accounts Payable	12	249,443	249,800	305,252
Painting Contract Liability	14	21,511	21,700	21,511
Finance Lease Liability	15	15,520	42,000	16,683
Funds held for Capital Works Projects	16	-	-	307,111
		286,474	313,500	688,202
Working Capital Surplus/(Deficit)		757,928	735,448	730,938
Non-current Assets				
Property, Plant and Equipment	11	427,892	431,000	437,131
		427,892	431,000	437,131
Non-current Liabilities				
Provision for Cyclical Maintenance	13	26,550	26,550	17,700
Painting Contract Liability	14	1,235	1,300	15,983
Finance Lease Liability	15	26,258	-	3,138
		54,043	27,850	36,821
Net Assets		1,131,777	1,138,598	1,131,248
Equity		1,131,777	1,138,598	1,131,248

The above Statement of Financial Position should be read in conjunction with the accompanying notes which form part of these financial statements.



Fairfield Primary School

Statement of Cash Flows

For the year ended 31 December 2022

	Note	2022 Actual \$	2022 Budget (Unaudited) \$	2021 Actual \$
Cash flows from Operating Activities				
Government Grants		1,152,742	998,198	1,086,887
Locally Raised Funds		21,733	74,307	11,453
Goods and Services Tax (net)		(55,245)	(56,745)	47,168
Payments to Employees		(679,872)	(577,778)	(577,144)
Payments to Suppliers		(485,249)	(495,183)	(269,772)
Interest Paid		(1,083)	-	(1,511)
Interest Received		14,690	1,998	5,751
Net cash from/(to) Operating Activities		(32,284)	(55,203)	302,832
Cash flows from Investing Activities				
Purchase of Property Plant & Equipment (and Intangibles)		(27,793)	5,684	(68,255)
Purchase of Investments		(10,114)	(25,446)	(5,172)
Net cash from/(to) Investing Activities		(37,907)	(19,762)	(73,427)
Cash flows from Financing Activities				
Finance Lease Payments		(15,643)	(15,874)	(14,290)
Painting contract payments		(14,748)	(14,494)	(14,748)
Funds Administered on Behalf of Third Parties		(349,935)	(304,702)	301,025
Net cash from/(to) Financing Activities		(380,326)	(335,070)	271,987
Net increase/(decrease) in cash and cash equivalents		(450,517)	(410,035)	501,392
Cash and cash equivalents at the beginning of the year	7	740,983	740,983	239,591
Cash and cash equivalents at the end of the year	7	290,466	330,948	740,983

The statement of cash flows records only those cash flows directly within the control of the School. This means centrally funded teachers' salaries and the use of land and buildings grant and expense have been excluded.

The above Statement of Cash Flows should be read in conjunction with the accompanying notes which form part of these financial statements.



Fairfield Primary School

Notes to the Financial Statements

For the year ended 31 December 2022

1. Statement of Accounting Policies

a) Reporting Entity

Fairfield Primary School (the School) is a Crown entity as specified in the Crown Entities Act 2004 and a school as described in the Education and Training Act 2020. The Board is of the view that the School is a public benefit entity for financial reporting purposes.

b) Basis of Preparation

Reporting Period

The financial statements have been prepared for the period 1 January 2022 to 31 December 2022 and in accordance with the requirements of the Education and Training Act 2020.

Basis of Preparation

The financial statements have been prepared on a going concern basis, and the accounting policies have been consistently applied throughout the period.

Financial Reporting Standards Applied

The Education and Training Act 2020 requires the School, as a Crown entity, to prepare financial statements in accordance with generally accepted accounting practice. The financial statements have been prepared in accordance with generally accepted accounting practice in New Zealand, applying Public Sector Public Benefit Entity (PBE) Standards Reduced Disclosure Regime as appropriate to public benefit entities that qualify for Tier 2 reporting. The school is considered a Public Benefit Entity as it meets the criteria specified as 'having a primary objective to provide goods and/or services for community or social benefit and where any equity has been provided with a view to supporting that primary objective rather than for financial return to equity holders'.

PBE Accounting Standards Reduced Disclosure Regime

The School qualifies for Tier 2 as the school is not publicly accountable and is not considered large as it falls below the expense threshold of \$30 million per year. All relevant reduced disclosure concessions have been taken.

Measurement Base

The financial statements are prepared on the historical cost basis unless otherwise noted in a specific accounting policy.

Presentation Currency

These financial statements are presented in New Zealand dollars, rounded to the nearest dollar.

Specific Accounting Policies

The accounting policies used in the preparation of these financial statements are set out below.

Critical Accounting Estimates And Assumptions

The preparation of financial statements requires management to make judgements, estimates and assumptions that affect the application of accounting policies and the reported amounts of assets, liabilities, revenue and expenses. Actual results may differ from these estimates.

Estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised and in any future periods affected.

Cyclical maintenance

A school recognises its obligation to maintain the Ministry's buildings in a good state of repair as a provision for cyclical maintenance. This provision relates mainly to the painting of the school buildings. The estimate is based on the school's best estimate of the cost of painting the school and when the school is required to be painted, based on an assessment of the school's condition. During the year, the Board assesses the reasonableness of its painting maintenance plan on which the provision is based. Cyclical maintenance is disclosed at note 13.

Useful lives of property, plant and equipment

The School reviews the estimated useful lives of property, plant and equipment at the end of each reporting date. The School believes that the estimated useful lives of the property, plant and equipment as disclosed in the significant accounting policies are appropriate to the nature of the property, plant and equipment at reporting date. Property, plant and equipment is disclosed at note 11.



Critical Judgements in applying accounting policies

Management has exercised the following critical judgements in applying accounting policies:

Classification of leases

Determining whether a lease is a finance lease or an operating lease requires judgement as to whether the lease transfers substantially all the risks and rewards of ownership to the school. A lease is classified as a finance lease if it transfers substantially all risks and rewards incidental to ownership of an underlying asset to the lessee. In contrast, an operating lease is a lease that does not transfer substantially all the risks and rewards incidental to ownership of an asset to the lessee. Judgement is required on various aspects that include, but are not limited to, the fair value of the leased asset, the economic life of the leased asset, whether or not to include renewal options in the lease term, and determining an appropriate discount rate to calculate the present value of the minimum lease payments. Classification as a finance lease means the asset is recognised in the statement of financial position as property, plant, and equipment, whereas for an operating lease no such asset is recognised. Finance lease liability disclosures are contained in note 15.

Recognition of grants

The School reviews the grants monies received at the end of each reporting period and whether any require a provision to carry forward amounts unspent. The School believes all grants received have been appropriately recognised as a liability if required. Government grants are disclosed at note 2.

c) Revenue Recognition

Government Grants

The school receives funding from the Ministry of Education. The following are the main types of funding that the School receives.

Operational grants are recorded as revenue when the School has the rights to the funding, which is in the year that the funding is received.

Teachers salaries grants are recorded as revenue when the School has the rights to the funding in the salary period they relate to. The grants are not received in cash by the School and are paid directly to teachers by the Ministry of Education.

The property from which the School operates is owned by the Crown and managed by the Ministry of Education on behalf of the Crown. Grants for the use of land and buildings are not received in cash by the School as they equate to the deemed expense for using the land and buildings which are owned by the Crown. The School's use of the land and buildings as occupant is based on a property occupancy document as gazetted by the Ministry. The expense is based on an assumed market rental yield on the value of land and buildings as used for rating purposes.

This is a non-cash revenue that is offset by a non-cash expense. The use of land and buildings grants and associated expenditure are recorded in the period the School uses the land and buildings.

Other Grants where conditions exist

Other grants are recorded as revenue when the School has the rights to the funding, unless there are unfulfilled conditions attached to the grant, in which case the amount relating to the unfulfilled conditions is recognised as a liability and released to revenue as the conditions are fulfilled.

Donations, Gifts and Bequests

Donations, gifts and bequests are recognised as an asset and revenue when the right to receive funding or the asset has been established unless there is an obligation to return funds if conditions are not met. If conditions are not met funding is recognised as revenue in advance and recognised as revenue when conditions are satisfied.

Interest Revenue

Interest Revenue earned on cash and cash equivalents and investments is recorded as revenue in the period it is earned.

c) Operating Lease Payments

Payments made under operating leases are recognised in the Statement of Comprehensive Revenue and Expense on a straight line basis over the term of the lease.

d) Finance Lease Payments

Finance lease payments are apportioned between the finance charge and the reduction of the outstanding liability. The finance charge is allocated to each period during the lease term on an effective interest basis.

e) Cash and Cash Equivalents

Cash and cash equivalents include cash on hand, bank balances, deposits held at call with banks, and other short term highly liquid investments with original maturities of 90 days or less, and bank overdrafts. The carrying amount of cash and cash equivalents represent fair value.



f) Accounts Receivable

Short-term receivables are recorded at the amount due, less an allowance for expected credit losses (uncollectable debts). The schools receivables are largely made up of funding from the Ministry of Education, therefore the level of uncollectable debts is not considered to be material. However, short-term receivables are written off when there is no reasonable expectation of recovery.

g) Inventories

Inventories are consumable items held for sale and comprised of stationery and school uniforms. They are stated at the lower of cost and net realisable value. Cost is determined on a first in, first out basis. Net realisable value is the estimated selling price in the ordinary course of activities less the estimated costs necessary to make the sale. Any write down from cost to net realisable value is recorded as an expense in the Statement of Comprehensive Revenue and Expense in the period of the write down.

h) Investments

Bank term deposits are initially measured at the amount invested. Interest is subsequently accrued and added to the investment balance. A loss allowance for expected credit losses is recognised if the estimated loss allowance is not trivial.

i) Property, Plant and Equipment

Land and buildings owned by the Crown are excluded from these financial statements. The Board's use of the land and buildings as 'occupant' is based on a property occupancy document.

Improvements (funded by the Board) to buildings owned by the Crown are recorded at cost, less accumulated depreciation and impairment losses.

Property, plant and equipment are recorded at cost or, in the case of donated assets, fair value at the date of receipt, less accumulated depreciation and impairment losses. Cost or fair value as the case may be, includes those costs that relate directly to bringing the asset to the location where it will be used and making sure it is in the appropriate condition for its intended use.

Gains and losses on disposals (i.e. sold or given away) are determined by comparing the proceeds received with the carrying amounts (i.e. the book value). The gain or loss arising from the disposal of an item of property, plant and equipment is recognised in the Statement of Comprehensive Revenue and Expense.

Finance Leases

A finance lease transfers to the lessee substantially all the risks and rewards incidental to ownership of an asset, whether or not title is eventually transferred. At the start of the lease term, finance leases are recognised as assets and liabilities in the statement of financial position at the lower of the fair value of the leased asset or the present value of the minimum lease payments. The finance charge is charged to the surplus or deficit over the lease period so as to produce a constant periodic rate of interest on the remaining balance of the liability. The amount recognised as an asset is depreciated over its useful life. If there is no reasonable certainty whether the school will obtain ownership at the end of the lease term, the asset is fully depreciated over the shorter of the lease term and its useful life.

Depreciation

Property, plant and equipment except for library resources are depreciated over their estimated useful lives on a straight line basis. Library resources are depreciated on a diminishing value basis. Depreciation of all assets is reported in the Statement of Comprehensive Revenue and Expense.

The estimated useful lives of the assets are:

Building improvements	40 years
Furniture and equipment	10–15 years
Information and communication technology	5 years
Leased assets held under a Finance Lease	Term of Lease
Library resources	12.5% Diminishing value



j) Impairment of property, plant, and equipment and intangible assets

The school does not hold any cash generating assets. Assets are considered cash generating where their primary objective is to generate a commercial return.

Non cash generating assets

Property, plant, and equipment and intangible assets held at cost that have a finite useful life are reviewed for impairment whenever events or changes in circumstances indicate that the carrying amount may not be recoverable. If such indication exists, the School estimates the asset's recoverable service amount. An impairment loss is recognised for the amount by which the asset's carrying amount exceeds its recoverable service amount. The recoverable service amount is the higher of an asset's fair value less costs to sell and value in use.

Value in use is determined using an approach based on either a depreciated replacement cost approach, restoration cost approach, or a service units approach. The most appropriate approach used to measure value in use depends on the nature of the impairment and availability of information.

In determining fair value less costs to sell the school engages an independent valuer to assess market value based on the best available information. The valuation is based on [details of the valuer's approach to determining market value (i.e. what valuation techniques have been employed, comparison to recent market transaction etc.)].

If an asset's carrying amount exceeds its recoverable service amount, the asset is regarded as impaired and the carrying amount is written down to the recoverable amount. The total impairment loss is recognised in the surplus or deficit.

The reversal of an impairment loss is recognised in the surplus or deficit. A previously recognised impairment loss is reversed only if there has been a change in the assumptions used to determine the asset's recoverable service amount since the last impairment loss was recognised.

k) Accounts Payable

Accounts Payable represents liabilities for goods and services provided to the School prior to the end of the financial year which are unpaid. Accounts Payable are recorded at the amount of cash required to settle those liabilities. The amounts are unsecured and are usually paid within 30 days of recognition.

l) Employee Entitlements

Short-term employee entitlements

Employee entitlements that are expected to be settled within 12 months after the end of the reporting period in which the employees provide the related service are measured based on accrued entitlements at current rates of pay. These include salaries and wages accrued up to balance date, annual leave earned, by non teaching staff, to but not yet taken at balance date.

Long-term employee entitlements

Employee benefits that are not expected to be settled wholly before 12 months after the end of the reporting period in which the employee provides the related service, such as retirement and long service leave, have been calculated on an actuarial basis.

The calculations are based on the likely future entitlements accruing to employees, based on years of service, years to entitlement, the likelihood that employees will reach the point of entitlement, and contractual entitlement information, and the present value of the estimated future cash flows. Remeasurements are recognised in surplus or deficit in the period in which they arise.

m) Funds held for Capital works

The school directly receives funding from the Ministry of Education for capital works projects that are included in the School five year capital works agreement. These funds are held on behalf and for a specified purpose as such these transactions are not recorded in the Statement of Revenue and Expense.

The School holds sufficient funds to enable the funds to be used for their intended purpose at any time.



n) Provision for Cyclical Maintenance

The property from which the School operates is owned by the Crown, and is vested in the Ministry. The Ministry has gazetted a property occupancy document that sets out the Board's property maintenance responsibilities. The Board is responsible for maintaining the land, buildings and other facilities on the School site in a state of good order and repair.

Cyclical maintenance, which involves painting the interior and exterior of the School, makes up the most significant part of the Board's responsibilities outside day-to-day maintenance. The provision is a reasonable estimate, based on the school's best estimate of the cost of painting the school and when the school is required to be painted, based on an assessment of the school's condition.

The schools carries out painting maintenance of the whole school over a 7 to 10 year period, the economic outflow of this is dependent on the plan established by the school to meet this obligation and is detailed in the notes and disclosures of these accounts.

o) Financial Instruments

The School's financial assets comprise cash and cash equivalents, accounts receivable, and investments. All of these financial assets, except for investments that are shares, are initially recognised at fair value and subsequently measured at amortised cost, using the effective interest method.

Investments that are shares are categorised as 'financial assets at fair value through other comprehensive revenue and expense' for accounting purposes in accordance with financial reporting standards.

The School's financial liabilities comprise accounts payable, borrowings, finance lease liability, and painting contract liability. Financial liabilities are subsequently measured at amortised cost using the effective interest method. Interest expense and any gain or loss on derecognition are recognised in surplus or deficit.

p) Goods and Services Tax (GST)

The financial statements have been prepared on a GST exclusive basis, with the exception of accounts receivable and accounts payable which are stated as GST inclusive.

The net amount of GST paid to, or received from, the IRD, including the GST relating to investing and financing activities, is classified as a net operating cash flow in the statements of cash flows.

Commitments and contingencies are disclosed exclusive of GST.

q) Budget Figures

The budget figures are extracted from the School budget that was approved by the Board.

r) Services received in-kind

From time to time the School receives services in-kind, including the time of volunteers. The School has elected not to recognise services received in kind in the Statement of Comprehensive Revenue and Expense.



2. Government Grants

	2022 Actual \$	2022 Budget (Unaudited) \$	2021 Actual \$
Government Grants - Ministry of Education	1,432,374	1,041,000	1,313,414
Teachers' Salaries Grants	1,691,185	1,775,000	1,790,585
Use of Land and Buildings Grants	483,436	442,650	442,650
Other Government Grants	48,440	-	44,655
	<u>3,655,435</u>	<u>3,258,650</u>	<u>3,591,304</u>

The school has opted in to the donations scheme for this year. Total amount received was \$50,100.

3. Locally Raised Funds

Local funds raised within the School's community are made up of:

	2022 Actual \$	2022 Budget (Unaudited) \$	2021 Actual \$
Revenue			
Donations & Bequests	152	3,000	4,806
Fees for Extra Curricular Activities	3,150	3,500	3,186
Trading	7,520	10,000	8,866
Other Revenue	10,235	7,000	9,632
	<u>21,057</u>	<u>23,500</u>	<u>26,490</u>
Expenses			
Extra Curricular Activities Costs	126	300	735
Trading	9,773	8,800	9,387
	<u>9,899</u>	<u>9,100</u>	<u>10,122</u>
<i>Surplus/ (Deficit) for the year Locally raised funds</i>	<u>11,158</u>	<u>14,400</u>	<u>16,368</u>



4. Learning Resources

	2022 Actual \$	2022 Budget (Unaudited) \$	2021 Actual \$
Curricular	76,895	122,050	63,179
Equipment Repairs	1,528	-	909
Information and Communication Technology	20,092	40,500	23,532
Library Resources	549	1,000	685
Employee Benefits - Salaries	2,171,983	2,142,900	2,208,427
Staff Development	38,703	60,950	53,290
Staff Development- Overseas Travel	3,330	-	-
Depreciation	72,238	38,500	75,404
	2,385,318	2,405,900	2,425,426

During the year ended December 2022, the Principal travelled to Australia at a cost of \$3,330 to attend the ACEL conference for professional development and presentation of character education research that the school has been involved with. The costs were funded by the board.

5. Administration

	2022 Actual \$	2022 Budget (Unaudited) \$	2021 Actual \$
Audit Fee	5,356	5,000	5,200
Board Fees	3,265	3,300	2,960
Board Expenses	9,330	9,250	6,668
Communication	20,429	22,700	20,059
Consumables	12,007	18,500	9,356
Other	343,400	18,300	270,613
Employee Benefits - Salaries	157,922	112,000	111,475
Insurance	17,957	7,500	6,370
Service Providers, Contractors and Consultancy	10,640	9,000	10,640
	580,306	205,550	443,341



6. Property

	2022 Actual	2022 Budget (Unaudited)	2021 Actual
	\$	\$	\$
Caretaking and Cleaning Consumables	10,188	6,500	6,334
Consultancy and Contract Services	64,718	61,000	64,880
Cyclical Maintenance Provision	20,316	25,000	19,021
Grounds	18,306	5,800	3,296
Heat, Light and Water	19,346	20,500	18,107
Rates	3,873	4,000	3,308
Repairs and Maintenance	22,291	19,300	46,799
Use of Land and Buildings	483,436	442,650	442,650
Security	10,630	10,000	10,834
Employee Benefits - Salaries	61,056	64,000	64,125
	<u>714,160</u>	<u>658,750</u>	<u>679,354</u>

The use of land and buildings figure represents 5% of the school's total property value. Property values are established as part of the nation-wide revaluation exercise that is conducted every 30 June for the Ministry of Education's year-end reporting purposes.

7. Cash and Cash Equivalents

	2022 Actual	2022 Budget (Unaudited)	2021 Actual
	\$	\$	\$
Bank Accounts	139,690	180,948	740,983
Short-term Bank Deposits	150,776	150,000	-
Cash and cash equivalents for Statement of Cash Flows	<u>290,466</u>	<u>330,948</u>	<u>740,983</u>

8. Accounts Receivable

	2022 Actual	2022 Budget (Unaudited)	2021 Actual
	\$	\$	\$
Receivables	17,131	17,100	17,807
Receivables from the Ministry of Education	7,457	-	7,298
Interest Receivable	4,505	4,500	1,998
Banking Staffing Underuse	-	-	950
Teacher Salaries Grant Receivable	148,739	148,800	146,460
	<u>177,832</u>	<u>170,400</u>	<u>174,513</u>
Receivables from Exchange Transactions	21,636	21,600	19,805
Receivables from Non-Exchange Transactions	156,196	148,800	154,708
	<u>177,832</u>	<u>170,400</u>	<u>174,513</u>



9. Inventories

	2022 Actual \$	2022 Budget (Unaudited) \$	2021 Actual \$
Stationery	890	2,500	2,005
School Hats	1,468	-	-
	<u>2,358</u>	<u>2,500</u>	<u>2,005</u>

10. Investments

The School's investment activities are classified as follows:

	2022 Actual \$	2022 Budget (Unaudited) \$	2021 Actual \$
Current Asset			
Short-term Bank Deposits	497,668	513,000	487,554
	<u>497,668</u>	<u>513,000</u>	<u>487,554</u>

11. Property, Plant and Equipment

	Opening Balance (NBV) \$	Additions \$	Disposals \$	Impairment \$	Depreciation \$	Total (NBV) \$
2022						
Building Improvements	190,173	-	-	-	(6,881)	183,292
Furniture and Equipment	159,330	18,267	-	-	(24,562)	153,035
Information and Communication Technology	43,018	5,272	-	-	(17,316)	30,974
Leased Assets	25,796	37,600	-	-	(21,460)	41,936
Library Resources	18,814	4,254	(2,394)	-	(2,019)	18,655
Balance at 31 December 2022	<u>437,131</u>	<u>65,393</u>	<u>(2,394)</u>	<u>-</u>	<u>(72,238)</u>	<u>427,892</u>

The following note can be used for each class of asset that are held under a finance lease:

The net carrying value of equipment held under a finance lease is \$41,936 (2021: \$25,796)

	2022 Cost or Valuation \$	2022 Accumulated Depreciation \$	2022 Net Book Value \$	2021 Cost or Valuation \$	2021 Accumulated Depreciation \$	2021 Net Book Value \$
Building Improvements	275,254	(91,962)	183,292	275,254	(85,081)	190,173
Furniture and Equipment	346,876	(193,841)	153,035	328,609	(169,279)	159,330
Information and Communication T	113,752	(82,778)	30,974	108,480	(65,462)	43,018
Leased Assets	152,547	(110,611)	41,936	114,947	(89,151)	25,796
Library Resources	65,109	(46,454)	18,655	69,729	(50,915)	18,814
Balance at 31 December	<u>953,538</u>	<u>(525,646)</u>	<u>427,892</u>	<u>897,019</u>	<u>(459,888)</u>	<u>437,131</u>



12. Accounts Payable

	2022 Actual	2022 Budget (Unaudited)	2021 Actual
	\$	\$	\$
Creditors	24,927	25,000	102,147
Accruals	8,997	63,000	8,817
Employee Entitlements - Salaries	202,767	148,800	185,857
Employee Entitlements - Leave Accrual	12,752	13,000	8,431
	<u>249,443</u>	<u>249,800</u>	<u>305,252</u>

Payables for Exchange Transactions	249,443	249,800	305,252
	<u>249,443</u>	<u>249,800</u>	<u>305,252</u>

The carrying value of payables approximates their fair value.

13. Provision for Cyclical Maintenance

	2022 Actual	2022 Budget (Unaudited)	2021 Actual
	\$	\$	\$
Provision at the Start of the Year	17,700	17,700	8,850
Increase to the Provision During the Year	8,850	25,000	8,850
Provision at the End of the Year	<u>26,550</u>	<u>42,700</u>	<u>17,700</u>
Cyclical Maintenance - Non current	26,550	26,550	17,700
	<u>26,550</u>	<u>26,550</u>	<u>17,700</u>

Per the cyclical maintenance schedule the school is next expected to undertake painting works during 2029. This plan is based on the schools 10 Year Property plan.

14. Painting Contract Liability

	2022 Actual	2022 Budget (Unaudited)	2021 Actual
	\$	\$	\$
Due within one year	21,511	21,700	21,511
Due after one year	1,235	1,300	15,983
	<u>22,746</u>	<u>23,000</u>	<u>37,494</u>

In 2018 the Board signed an agreement with Programmed Property Services Ltd (the contractor) for an agreed programme of work covering a seven year period. The programme provides for an interior and exterior repaint of the Ministry owned buildings in 2019, with regular maintenance in subsequent years. The agreement has an annual commitment of \$21,511. The liability is the best estimate of the actual amount of work performed by the contractor for which the contractor has not been paid at balance sheet date. The liability has not been adjusted for inflation and the effect of the time value of money.



15. Finance Lease Liability

The School has entered into a number of finance lease agreements for computers and other ICT equipment. Minimum lease payments payable:

	2022 Actual \$	2022 Budget (Unaudited) \$	2021 Actual \$
No Later than One Year	16,264	16,000	17,559
Later than One Year and no Later than Five Years	26,696	27,000	3,093
Future Finance Charges	(1,182)	(1,200)	(831)
	<u>41,778</u>	<u>41,800</u>	<u>19,821</u>
Represented by			
Finance lease liability - Current	15,520	15,000	16,683
Finance lease liability - Non current	26,258	26,800	3,138
	<u>41,778</u>	<u>41,800</u>	<u>19,821</u>

16. Funds Held for Capital Works Projects

During the year the School received and applied funding from the Ministry of Education for the following capital works projects.

	2022 Project	Opening Balances \$	Receipts from MoE \$	Payments \$	Board Contributions \$	Closing Balances \$
Block G Replacement Hall- Project Number 209918	in progress	307,111	358,706	(711,050)	-	(45,233)
Block B Interior Refurbishment- Project number 231346	completed	(2,409)	2,409	-	-	0
Totals		<u>304,702</u>	<u>361,115</u>	<u>(711,050)</u>	<u>-</u>	<u>(45,233)</u>

Represented by:

Funds Held on Behalf of the Ministry of Education	0
Funds Receivable from the Ministry of Education	(45,233)

	2021 Project	Opening Balances \$	Receipts from MoE \$	Payments \$	Board Contributions \$	Closing Balances \$
Block B Roofing- Project number 218313	completed	6,304	-	(6,304)	-	-
Heatpumps- Project number 202082	completed	493	507	(1,000)	-	-
Block G Replacement Hall- Project Number 209918	in progress	(3,120)	459,370	(149,139)	-	307,111
Block B Interior Refurbishment- Project number 231346	in progress	-	55,075	(57,484)	-	(2,409)
Totals		<u>3,677</u>	<u>514,952</u>	<u>(213,927)</u>	<u>-</u>	<u>304,702</u>

Represented by:

Funds Held on Behalf of the Ministry of Education	307,111
Funds Receivable from the Ministry of Education	(2,409)



17. Related Party Transactions

The School is a controlled entity of the Crown, and the Crown provides the major source of revenue to the school. The school enters into transactions with other entities also controlled by the Crown, such as government departments, state-owned enterprises and other Crown entities. Transactions with these entities are not disclosed as they occur on terms and conditions no more or less favourable than those that it is reasonable to expect the school would have adopted if dealing with that entity at arm's length.

Related party disclosures have not been made for transactions with related parties that are within a normal supplier or client/recipient relationship on terms and condition no more or less favourable than those that it is reasonable to expect the school would have adopted in dealing with the party at arm's length in the same circumstances. Further, transactions with other government agencies (for example, Government departments and Crown entities) are not disclosed as related party transactions when they are consistent with the normal operating arrangements between government agencies and undertaken on the normal terms and conditions for such transactions.

18. Remuneration

Key management personnel compensation

Key management personnel of the School include all Board members, Principal, Deputy Principals and Heads of Departments.

	2022 Actual \$	2021 Actual \$
<i>Board Members</i> Remuneration	3,265	2,960
 <i>Leadership Team</i> Remuneration	598,396	486,552
Full-time equivalent members	5	4
 Total key management personnel remuneration	601,661	489,512

There are 6 members of the Board excluding the Principal. The Board had held 8 full meetings of the Board in the year. As well as these regular meetings, including preparation time, the Presiding member and other Board members have also been involved in ad hoc meetings to consider student welfare matters including stand downs, suspensions, and other disciplinary matters.

Principal 1

The total value of remuneration paid or payable to the Principal was in the following bands:

	2022 Actual \$000	2021 Actual \$000
Salaries and Other Short-term Employee Benefits:		
Salary and Other Payments	150-160	150-160
Benefits and Other Emoluments	0-5	0-5
Termination Benefits	-	-

Other Employees

The number of other employees with remuneration greater than \$100,000 was in the following bands:

Remuneration \$000	2022 FTE Number	2021 FTE Number
100 - 110	2.00	3.00
110 - 120	2.00	1.00
	4.00	4.00

The disclosure for 'Other Employees' does not include remuneration of the Principal.



19. Compensation and Other Benefits Upon Leaving

The total value of compensation or other benefits paid or payable to persons who ceased to be board members, committee members, or employees during the financial year in relation to that cessation and number of persons to whom all or part of that total was payable was as follows:

	2022 Actual	2021 Actual
Total	-	-
Number of People	-	-

20. Contingencies

There are no contingent liabilities (except as noted below) and no contingent assets as at **31 December 2022** (Contingent liabilities and assets at **31 December 2021**: nil).

Holidays Act Compliance – schools payroll

The Ministry of Education performs payroll processing and payments on behalf of boards, through payroll service provider Education Payroll Limited.

The Ministry's review of the schools sector payroll to ensure compliance with the Holidays Act 2003 is ongoing. Final calculations and potential impact on any specific individual will not be known until further detailed analysis and solutions have been completed.

To the extent that any obligation cannot reasonably be quantified at 31 December 2022, a contingent liability for the school may exist.

21. Commitments

(a) Capital Commitments

As at 31 December 2022 the Board has entered into contract agreements for capital works as follows:

(a) Block G replacement and Hall project to be completed in 2023, which will be fully funded by the Ministry of Education. \$818,076 has been received and \$860,189 has been spent on the project to date.

(Capital commitments at 31 December 2021: \$307,111)

(b) Operating Commitments

As at 31 December 2022 the Board has entered into the following contracts:

(a) contract to paint and wash the school with Programmed Property Services

	2022 Actual \$	2021 Actual \$
No later than One Year	6,763	6,763
Later than One Year and No Later than Five Years	13,513	21,511
	<u>20,276</u>	<u>28,274</u>

The total lease payments incurred during the period were \$21,511 (2021: \$28,274).



22. Financial Instruments

The carrying amount of financial assets and liabilities in each of the financial instrument categories are as follows:

Financial assets measured at amortised cost

	2022 Actual	2022 Budget (Unaudited)	2021 Actual
	\$	\$	\$
Cash and Cash Equivalents	290,466	330,948	740,983
Receivables	177,832	170,400	174,513
Investments - Term Deposits	497,668	513,000	487,554
Total Financial assets measured at amortised cost	<u>965,966</u>	<u>1,014,348</u>	<u>1,403,050</u>

Financial liabilities measured at amortised cost

Payables	249,443	249,800	305,252
Finance Leases	41,778	42,000	19,821
Painting Contract Liability	22,746	23,000	37,494
Total Financial Liabilities Measured at Amortised Cost	<u>313,967</u>	<u>314,800</u>	<u>362,567</u>

23. Events After Balance Date

There were no significant events after the balance date that impact these financial statements.

24. Comparatives

There have been a number of prior period comparatives which have been reclassified to make disclosure consistent with the current year.

25. Breach of law -Failure to meet statutory reporting deadline

The Board of Trustees did not comply with section 135 of the Education and Training Act in that it did not submit its annual financial statements for audit by the 31 March 2023.

26. Breach of law -Failure to meet statutory reporting deadline

The Board of Trustees did not comply with section 137 of the Education and Training Act in that it did not submit its audited financial statements to the Ministry by 31 May 2023.



Fairfield Primary School For the year ending 31 December 2022

Kiwisport

In 2022 the school received Kiwisport funding of \$4,620 (2021:\$4,870)

The funding was spent on beach education- surf life saving and bus transport to sports venues.

Statement of Compliance with Employment Policy

For the year ended 31st December 2022 the Fairfield Primary School Board:

- Has adhered to its personnel policies within policy and procedural frameworks to ensure the fair and proper treatment of employees in all aspects of their employment.

- Has reviewed its compliance against these policies as per the review schedule and can report that it meets all requirements and identified best practice.

- Is a good employer and complies with the conditions contained in the employment contracts of all staff employed by the Board.

- Ensures all employees and applicants for employment are treated according to their skills, qualifications and abilities, without bias or discrimination.

- Meets all equal employment opportunities requirements.